

**SYRACUSE UNIVERSITY - DEFENSE COMPTROLLERSHIP PROGRAM
APPLICATION FOR GRADUATE STUDY**

Name _____
Last First Middle Maiden Suffix

US Citizen ____ or Permanent Resident ____ GS/GM or Rank _____ Branch _____ SSN _____

Gender: ____ Male ____ Female Date of Birth: M/D/Y _____

Ethnicity (optional item): ____ African American ____ Asian/Pacific Islander ____ Mexican American ____ White (non-Latino)
____ Native American ____ Puerto Rican ____ Latino (other) ____ Other _____

Mailing Address _____

Daytime Phone _____ Evening Phone _____

Permanent Address (if other than mailing address) _____

E-Mail Address _____

EDUCATION

Degree (s): Bachelors _____ GPA: _____ Degree Earned: _____ Year Earned: _____
(Institution Name)

Major: _____

Other Institution _____ GPA: _____ Degree Earned: _____ Year Earned: _____

Major: _____

FOR OFFICE USE ONLY

DCP HAS RECEIVED FROM APPLICANT:

Application: with Original Signature	_____
Undergrad Transcript(s): Official	_____
Graduate Transcript(s): Official	_____
G-MAT: Official	_____
Letters of Recommendation (2)	_____
MBA Essays	_____
EMPA Essay/Internal Admissions	_____
Health Form	_____
Informal/Formal Background form	_____
Assigned Sponsor:	_____

EVALUATION: GPA _____ x 200 + GMAT _____ = Score _____

ACCEPTANCE:

Acceptance letter from DA received _____	_____	Acceptance letter to DA
DCP/MBA Acceptance _____	_____	Deferral Notification to DA
DCP/MBA Conditional Acceptance _____	_____	Conditional letter to DA
	_____	Conditional letter to Applicant

COMMENTS:

Application for Graduate Admission

WHITMAN SCHOOL OF MANAGEMENT, SYRACUSE UNIVERSITY

Social security number _____ - _____ - _____

Name _____
last first middle maiden

Permanent address (if different from mailing address on cover sheet.)

_____ *number and street city state zip code*

If you have been employed full time after college, provide your employment history (current employment first).
You may fill in this section or attach a resume (preferred).

(1) _____
Employer Your title Employment dates

Significant accomplishments and achievements _____

(2) _____
Employer Your title Employment dates

Significant accomplishments and achievements _____

When did you or will you take the Graduate Management Admission Test (GMAT)? _____
Date

If you are an international applicant, when did you or will you take the TOEFL? _____
Date

Please indicate which sources prompted your awareness of graduate management study at Syracuse University.

_____ A letter received from the Syracuse University
Whitman School of Management

_____ A visit to Syracuse University
_____ Syracuse Alumni

_____ Attendance at a specialized M.B.A. admissions
forum in _____
City

_____ A faculty member or the placement/career
office at your undergraduate college
_____ Other: _____

The School's listing in

_____ *Peterson's Guide*

_____ Another guide: _____
name

LIST ANY COURSEWORK COMPLETED IN MANAGEMENT INFORMATION SYSTEMS AND IN COMPUTER SOFTWARE APPLICATIONS. USE ADDITIONAL PAGES IF NECESSARY. DO NOT REFER US TO YOUR TRANSCRIPT.

Course Title	Credits	Grade

List your knowledge of foreign language(s) and indicate the extent of your written and/or spoken ability.

Comment on your previous college grades as an index of your abilities.

Describe your academic honors, scholastic recognition, and publications you consider significant to your graduate study in management. Attach a separate sheet if necessary.

List and explain any major leadership positions you have held in community and professional organizations since graduation from college or extracurricular activities and athletic activities while enrolled in college. Attach a separate sheet if necessary.

Do you wish to transfer graduate credits from another AACSB/International Association for Management Education accredited program toward your degree? _____ Yes _____ No

If yes, how many? _____ Note: limit is 6 credits.

Have you previously applied to Syracuse University for graduate study? _____ Yes _____ No

If yes, indicate the school or college and year. _____

Are you applying to more than one graduate program at Syracuse University or other institutions? X Yes _____ No

If yes, please list the program area(s) and institution(s). _____

Maxwell, Executive Master of Public Administration

If you indicated earlier that you are applying for a graduate award or appointment, please check each type of award or appointment for which you wish to be considered?

- _____ Syracuse University Graduate Fellowship (see application booklet page 5; check here to apply)
- _____ Graduate School or Whitman School of Management Scholarship (see page 5; check here to apply)
- _____ Graduate Assistantship (see page 5; check here and submit separate application)

I understand that withholding information on this application or giving false information may make me ineligible for admission to the University or subject to dismissal. I certify that these statements are correct and complete, and also that I have read, understand, and agree to comply with the Whitman School of Management Academic Integrity Policy.

Signature

Date

Please note: Once application materials have been submitted to Syracuse University, they cannot be returned to the applicant. Submit one original copy single sided, not stapled to:

**Wendy Frye, DCP Admissions
Whitman Executive Education
721 University Ave, Suite 420
Syracuse, New York 13244**

GRADUATE ENROLLMENT INTERNAL ADMISSION APPLICATION

Campus mail to: Enrollment Management Center, Attn: Admissions, 303 Bowne Hall

Revised 12/08

TO BE COMPLETED BY STUDENT:

1.) NAME _____
last name, first name

2.) ADDRESS: _____

3.) SUID NUMBER _____ E-mail _____

4.) CITIZENSHIP: US Citizen/Permanent Resident Non-resident (required)

5.) I wish to pursue more than one degree at the same time (concurrent).
 I am presently completing one degree program & wish to begin pursuing another degree (consecutive).

6.) My current degree program is:

a.) Program code or title: **Master of Business Administration (MBA)**

b.) Current degree level (check one) Master's Ph.D Certificate of Advanced Study

7.) Program I am applying to now is:

a.) Program code or title: **Executive Master of Public Administration (EMPA)**

b.) Expected degree level (check one) Master's Ph.D Certificate of Advanced Study

8.) Student signature _____ Date _____

TO BE COMPLETED BY DEPARTMENTS

9.) Authorized signatures below (*only signatures, which are on file with GEMC*) indicate acknowledgement that this student is currently enrolled in the degree program(s) listed above and that this student is approved for transfer/change into the degree program(s) as per above.

Current department:

Name: **David B. Berg, COL, USA (Ret)** Department/Title **Director, Executive Education**

Signature: _____ Date _____

New department:

Printed Name: _____ Department/Title _____

Signature: _____ Date _____

10.) Term the student should be matriculated/enrolled in new program: **Summer 2009**

To be completed by the GEMC: Entered date _____ Entered by _____ Matric Effective Date _____

Appl # _____ Term _____ Student Records checked Term checked Communication-in marker with appl. #

Program _____ Plan _____ Valid program verified Signatures verified Form sent to Student Records

INFORMAL BACKGROUND FORM FOR DCP SPONSOR

NAME _____ NICKNAME (IF ANY) _____

GS/GM RANK _____ BRANCH _____ DATE OF RANK _____

UNDERGRAD INSTITUTEION _____ DEGREE _____ DATE _____

HOME PHONE _____ ADDRESS _____

_____ UNTIL _____

BUSINESS PHONE: (COMMERCIAL ONLY) _____

E-MAIL _____

BUSINESS ADDRESS _____

_____ UNTIL _____

SPOUSE'S NAME _____ WILL SPOUSE ACCOMPANY _____ IF YES, WHEN _____

CHILDREN'S NAMES AND AGES _____

WILL CHILDREN ACCOMPANY _____ IF YES, WHEN _____

HOUSING INFORMATION

Complete the following checklist, so that your prospective sponsor may advise you of the suitable areas. (We suggest that the best source of information regarding the availability of area housing is the Sunday Edition of the Syracuse Post Standard (1-800-765-3231).

_____ RENT _____ BUY : _____ 1-FAMILY HOUSE; _____ 2-FAMILY HOUSE/DUPLEX
_____ TOWNHOUSE; _____ APARTMENT

OF BEDROOMS REQUIRED _____

DESIRED FEATURES: (CHECK APPLICABLE AMENITIES)

_____ FENCED YARD _____ NEAR UNIVERSITY _____ NEAR CHILD SCHOOLS
_____ APPLIANCES INC. _____ GARAGE/CARPORT _____ AIR CONDITIONING
_____ MULTIPLE BATHS _____ LAUNDRY HOOKUP _____ FIREPLACE

SCHOOL REQUIREMENTS FOR DEPENDANTS: _____ PUBLIC _____ PAROCHIAL _____ OTHER

PETS (ONLY PETS WHICH ACCOMPANY) _____ DOG(S) _____ BREED/WEIGHT
_____ CAT(S)

COMMENTS _____

FORMAL STUDENT BACKGROUND STATEMENT*

(Please type or print)

NAME _____ MILITARY: GRADE _____ BRANCH _____

CIVILIAN: GS/GM _____ SERIES _____
GRADE _____

CURRENT ASSIGNMENT:

Title of Position _____

Organization and
Station/Location _____

Briefly describe
duties _____

LIST VERY BRIEFLY THE ASSIGNMENTS YOU HAVE HAD PRIOR TO YOUR CURRENT ASSIGNMENT. LIST THE MOST RECENT FIRST. (Military –Attach ORB)

DATES DUTY LOCATION

****Military students can submit ORB in lieu of this form.***

Syracuse University Recommendation Form

WHITMAN SCHOOL OF MANAGEMENT

To the applicant: This form should be given to an individual under whom you have studied or with whom you have worked who is able to comment on your qualifications for graduate study and for a graduate award or appointment. For the convenience of the person completing this form, please fill in the remainder of this section by typing or printing. Have each recommender return this form to you in the appropriate envelope, sealed, with his or her signature written across the seal.

Your name (*as listed on application*) _____
Last first middle maiden soc.sec. number

Program of study to which you are applying _____

Are you applying for a graduate award or appointment from Syracuse University? _____ Yes _____ No

Under the provisions of the Family Education Rights and Privacy Act,

_____ I have retained my right to access this recommendation

_____ I have waived my right to access this recommendation

Name of recommender _____

applicant's signature date

To the recommender: Please provide a narrative description of the applicant's qualifications for graduate study. In this regard, please include an assessment of how this applicant compares to others whom you have taught or with whom you have worked. Continue on the back, if necessary. Return this recommendation to the applicant in a sealed envelope on which you have signed across the seal. Note that the applicant may be under deadline to provide this recommendation. Thank you.

Name of recommender _____

Signature _____

Address _____

Position _____ Telephone _____ Date _____

Please give your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with others applying for graduate study whom you may have known in the applicant's proposed field of study.

	Top 3%	Next 10%	Next 20%	Middle Third	Lowest Third	Unable to Judge
Intellectual ability						
Analytical ability						
Imagination/creativity						
Organizational ability						
Written communication						
Oral communication						
Ability at solving complex problems						
Initiative						
Persistence/drive						
Maturity						