

Martin J. Whitman School of Management

Syracuse University General Application Instructions

WHO SHOULD USE THIS APPLICATION

Individuals interested in applying to graduate programs offered at Syracuse University should use this application form. **(Exception: Students currently enrolled in graduate programs at Syracuse University should *not* use this application.** They should contact their departments to obtain **Internal Application for Graduate Study** forms and instructions.)

We strongly encourage you to examine the web site of the program in which you are interested to learn as much as possible about the program before you apply. The web site for each graduate program offered at Syracuse can be viewed at the following web address: gradsch.syr.edu/programs.htm

An applicant wishing to apply to more than one program must file a **separate** application and application fee for each program.

Online applications are processed faster and more efficiently than those filed on paper, and are therefore the preferred method of application for graduate study at Syracuse University. To apply online, please visit the following web address: apply.embark.com/grad/Syracuse

POST-SECONDARY EDUCATION REQUIREMENTS

An applicant to a graduate program at Syracuse University must provide official documentation of having earned at least a U.S. bachelor's degree or its equivalent from another country before enrolling at Syracuse. Some programs require a master's degree and in such cases this must be officially documented before enrollment as well. International applicants must have graduated from colleges or universities that are recognized by the national educational authorities of their home countries. The following are some specific guidelines for equivalents to the U.S. bachelor's degree:

Canada: a three-year bachelor's degree from Quebec or a four-year bachelor's degree from the other provinces.

Latin America: a university degree requiring four years of study.

United Kingdom and countries following the British pattern: a bachelor's degree with honors.

France and countries following the French pattern: a *licence*, if earned under the terms of the Bologna Declaration, otherwise a degree or diploma requiring four years of study after the baccalaureate, usually the *Maitrise*.

Germany: a *Bakkalaureus degree*, if earned under the terms of the Bologna Declaration, otherwise completion of the diploma.

Other European countries: a university degree requiring a minimum of three years of study, if earned under the terms of the Bologna Declaration, otherwise a university degree requiring a minimum of four years of study.

India, Pakistan, Bangladesh, and Nepal: a bachelor's degree in engineering or a master's degree in any other field.

Other Asian countries: a university degree requiring four years of study.

Syracuse University General Application Instructions

GENERAL REQUIRED MATERIALS

1) Graduate Application Form—The application form, including answers to all questions and all required materials, must be mailed to this address:

**Graduate Admissions Processing
P.O. Box 35060
Syracuse University
Syracuse New York 13235
USA**

If you are sending materials using a package delivery company, please use address: **Graduate Admissions Processing, 303 Bowne Hall, Syracuse University, Syracuse New York 13244**

You will receive an e-mail or postcard from Syracuse University when your application has been received by Syracuse University.

2) Non-refundable Application Fee—The application fee is \$75. Applicants wishing to apply to more than one program must file a **separate** application and application fee for each program.

3) Academic Credentials—**ONE** copy of records of all previous postsecondary education is required. Contact the Registrar's Office of each higher educational institution that you attended and have one copy of your transcript(s) sent to Syracuse University. For your convenience, we have included transcript request form that you can mail to your prior institutions to request your credentials. Do not send transcripts from secondary schools as part of this application, unless indicated on the **Program Requirements List**. All materials sent by mail should be addressed to Graduate Admissions Processing at the above address. All offers of admission from Syracuse University are conditional, pending receipt of official academic credentials showing that a U.S. bachelor's degree (or equivalent) has been conferred upon the applicant. Failure to submit such degree-bearing credentials may result in revocation of an offer of admission or dismissal from a graduate program, if admission has been granted.

4) Letters of Recommendation—**Three** letters of recommendation are required, unless otherwise noted in the **Program Requirements List**. Confidential letters of recommendation should be sent to Graduate Admissions Processing in sealed envelopes on which the recommender has signed across the seal. If a confidential letter of recommendation is received in an envelope with a broken seal, it may disqualify the application. For your convenience, we have included recommendation forms that you may mail to your recommender(s). **Please do not ask your recommenders to send recommendations on paper if you have registered them through the online application site apply.embark.com/grad/Syracuse.**

5) Exam Scores—Exam requirements are noted on the **Program Requirements List**. Please be aware that exam scores are not generally available until four to six weeks after the exam is administered. It is the applicant's responsibility to ensure that exam scores reach Syracuse by any applicable deadlines. All scores for TOEFL, GRE, and GMAT are reported to a single location at Syracuse University. The institution code for Syracuse University is **2823**. It should be used when requesting the ETS (Educational Testing Service) to send your scores electronically to Syracuse University. It is not necessary to request that scores be reported to more than one department.

* **International applicants**—Applicants who are citizens of the following English-speaking countries are **not** required to submit TOEFL scores: Australia, Bahamas, Barbados, Canada, Ireland, Jamaica, New Zealand, Trinidad and Tobago, and the United Kingdom.

Syracuse University General Application Instructions

6) Financial Documents— An international applicant, if admitted, will need Syracuse University to issue a visa eligibility document to obtain a student visa. You must show evidence of having secured sufficient funding for at least the first year of graduate study. **For a privately sponsored applicant**, acceptable evidence of such funding consists of a certified current bank statement on official bank letterhead, signed by an authorized bank official, indicating that sufficient funds exist to meet at least first-year expenses in U.S. dollars as per Syracuse University's current estimate. **A government-sponsored applicant** must submit an original award letter (or a certified copy of an award letter). The letter must state the annual amount of the award in U.S. dollars. All financial documents must be written in English and valid within one year of the start of the semester. **When sending documentation of adequate funding, photocopies of financial documents are acceptable, and you may fax them to 315-443-3423.** Be sure to write your name, date of birth, name of the program you are applying to, and your SUID number (if known) on all documents you send.

Please note that it is only possible to **estimate** the annual cost of attendance for graduate students because costs vary widely according to the number of credits taken as well as the lifestyle of the student. With this understanding, we refer you to the following web site containing cost of attendance information:
gradsch.syr.edu/costs.pdf

WHERE TO SEND SUPPLEMENTARY APPLICATION MATERIALS

The applicant is responsible for ensuring all application materials arrive at Syracuse University before applicable deadlines. An applicant interested in applying to more than one program must submit a complete set of application materials for each program. Transcripts, resume, letters of recommendation, personal statement of purpose, and other required materials should be sent to the following address:

**Graduate Admissions Processing
P.O. Box 35060
Syracuse University
Syracuse New York 13235-5060
USA**

If you are sending materials using a package delivery company, please use address: **Graduate Admissions Processing, 303 Bowne Hall, Syracuse University, Syracuse New York 13244**

Portfolios should be sent to the above address, unless a different address is indicated in the **Application Instructions Specific To Your School or College**. An applicant to a program that requires an interview should contact the program about setting up the interview.

NEED-BASED FINANCIAL AID

Need-based financial aid for graduate students who are U.S. citizens or permanent residents is administered by the Office of Financial Aid, Syracuse University, 200 Archbold, Syracuse NY 13244; 315-443-1513. Those interested in helping to finance their graduate studies with loans or work-study should file a **Free Application for Federal Student Aid (FAFSA)** as soon as possible after January 1. Applicants are advised not to wait for an admission decision before filing. For more information on need-based aid, consult financialaid.syr.edu/Graduate.htm

International Applicants

International applicants are required to submit **Form SUIA** along with the graduate application form. Information reported on the SUIA form will be used for Student and Exchange Visitor Information System (SEVIS) purposes for you and any dependents that will accompany you while you are engaged in your studies. Please be advised that any inconsistency in the spelling of your name or inclusion of an invalid address may delay the processing of your application materials. It is strongly recommended that the spelling and order of names be consistent on all application materials and be written **exactly as it appears on the applicant's passport**.

Syracuse University Application for Graduate Study (Please print clearly)

last/family name first/given name middle name (in full if applicable) maiden name suffix (if applicable)

International applicants: Please write name(s) exactly as they appear on your passport.

SUID number (if known) _____

Permanent phone number _____

U.S. Social Security number (if applicable) _____

Present phone number _____

Gender: Male Female

Cellular phone number _____

Date of birth _____
Month / Day / Year

Permanent mailing address

Citizenship status:

- U.S. citizen Non-U.S. citizen
 Permanent resident in U.S. (have a "Green Card")

Country of citizenship _____

Present mailing address-for admissions correspondence

Country of birth _____

If U.S. Citizen or Permanent Resident, indicate ethnicity (optional):

- American Indian/Alaskan Native
 Asian
 Black/African American
 Hispanic/Latino
 Native Hawaiian/Other Pacific Islander
 White
 Other (specify) _____

Present mailing address expiration date _____

E-mail address _____

Please notify us of changes

Please indicate the academic load, program, and beginning semester below (note-applicants wishing to apply to more than one program must file a separate application and application fee for each program):

- Full-time study-For academic purposes, full-time is defined as registration for 9 credits per semester (fall and spring).
 Part-time study See **Program Requirements List** for program information

Program title _____ **Program code** _____

Degree sought: Master's Doctoral Certificate **Beginning Semester:** Fall Spring Summer **Year** _____

Academic Background-List only postsecondary institutions you have/will receive a Bachelor's, Master's, Doctoral degree or Graduate Certificate(s)

Institution, City & Country - **Dates attended** - **Major field** - **Degree earned** - **Date awarded** - **G.P.A. (4.0 scale)**

Please indicate the scores and dates for the following standardized admissions tests you have taken or will take, if known. Please refer to the **Program Requirements List** for exams required by each program:

GMAT date _____ **Score:** Verbal ____/____% Quantitative ____/____% Total ____/____% AWA ____/____%

GRE date _____ **Score:** Verbal____ Quantitative____ Analytical____ Analytical Writing____ Mathematics (rescaled)____

International applicants only: **TOEFL date** _____ **Score** ____/____% Paper test Computer

TOEFL date (iBT internet) _____ **Score:** Writing ____ Speaking ____ Listening ____ Reading ____ Total ____

Please list the names of people from whom we should expect to receive letters of recommendation for you

1) _____ 2) _____ 3) _____

If you wish to transfer graduate-level credits from another institution toward your degree at Syracuse University, please indicate so here.

Number of credits	Institution name	Number of credits	Institution name

Have you ever been convicted of a felony? Yes No

If yes, please explain the circumstances on a separate piece of paper and submit it with your supplemental materials.

If you previously applied for graduate study at Syracuse University, please indicate so:

Program(s) _____ **Semester(s)** _____ **Year(s)** _____

If you plan to apply to more than one graduate program at Syracuse University, please indicate so. *(Please note that you must file a separate application form and application fee for each program to which you are applying.)*

Program(s) _____ **Degree(s)** _____

If you are applying to other graduate institutions at this time, please indicate institution name(s) here:

If you are a U.S. citizen, did you participate in a Ronald E. McNair Post Baccalaureate Achievement Program as an undergraduate? Yes No

Have you been elected into The Phi Beta Kappa Society outside of Syracuse University? Yes No

Please indicate below which sources prompted your awareness of graduate study at Syracuse University. (Check all that apply)

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Attendance at specialized admissions forum/graduate fair in (city) _____ <input type="checkbox"/> Visit to SU <input type="checkbox"/> Poster advertising SU program <input type="checkbox"/> College guide listing: <ul style="list-style-type: none"> <input type="checkbox"/> Peterson's Guides <input type="checkbox"/> U.S. News & World Report <input type="checkbox"/> Other guide (name) _____ <input type="checkbox"/> Letter from SU program, school, or college <input type="checkbox"/> Printed ad (publication) _____ | <ul style="list-style-type: none"> <input type="checkbox"/> Alumnus/Alumna (name) _____ <input type="checkbox"/> Faculty member at your undergraduate school <input type="checkbox"/> Placement/career counseling office at your undergraduate school <input type="checkbox"/> Friend <input type="checkbox"/> General reputation of program <input type="checkbox"/> SU web site <input type="checkbox"/> Another web site (name) _____ <input type="checkbox"/> Other _____ |
|--|---|

Please comment on your college grades as an index of your abilities. (Attach a separate document if more space is needed.)

Please briefly describe academic honors; scholastic recognitions; publications; leadership roles; and other academic, professional, and community activities that you consider significant to your proposed area of study. (Attach a separate document if more space is needed.)

Please attach a curriculum vitae or resume, in which you include relevant academic and professional information. You may wish to include the following: academic and professional honors; publications; leadership roles; and relevant work experience, if you have been employed full or part time during or after college, including teaching and research posts, your proficiency in different languages, and related information.

Please list foreign languages in which you are proficient and indicate the level of your written and spoken proficiencies (low, moderate, or high):

Language	Written proficiency	Spoken proficiency

Please list any courses you have completed in economics, mathematics, statistics, research methods, management information systems, and computer programming that will assist you in graduate study and research. (Attach a separate document if more space is needed; please do not refer us to your transcript.)

Course title	Credits	Institution	Grade

Agreement: I understand that withholding information from this application or giving false information on it may make me ineligible for admission, subject to revocation of admission, or subject to dismissal. With this in mind, I certify that the information I have given is correct and complete. I also understand the application materials I submit will not be returned to me.

I have reviewed the program information and requirements for the program I selected on this application. I understand that a non-refundable \$75 application fee is required for each program applied to. If I wish to apply to more than one program I must file a **separate** application and application fee for each program.

- I accept these terms. I do not accept these terms.

Signature _____ **Date** _____

Martin J. Whitman School of Management

**Which concentration(s) do you plan to study at the Whitman School?
(Choose up to two and rank order beginning with 1)**

_____Accounting

_____Entrepreneurship

_____Finance

_____General Management (no concentration)

_____Marketing Management

_____Supply Chain Management

Do you wish to be considered for financial support from Syracuse University? Yes No
(Please note: There is no financial support available for the M.S. in Finance.)

If yes, please indicate each type of award for which you wish to be considered.

 Scholarship or Fellowship Assistantship

Academic area preferred for assistantship:

_____Accounting

_____Entrepreneurship

_____Finance

_____Law and Public Policy

_____Marketing/Supply Chain

_____Strategy and Human Resources

Essay (for all graduate programs)

Without reference to your academic record discuss the most compelling reason for your admission to the Whitman graduate program. (Approximately 750 words)

Essay (For MS in Entrepreneurship only)

Please describe your business concept and your ideas for creating or growing a business (500 words maximum)

Martin J. Whitman School of Management

Business Administration, M.B.A., Limited-Residency Distance Learning (iMBA)

Total number of years of full-time work experience at the time of application. (Do not include internships or summer jobs. Do include postsecondary military experience.) _____

Describe your current employment. Please also submit a current resume with your application.

1) Employer Name_____

2) Your Title_____

3) Start Date_____

4) Starting Salary_____

5) Current Salary_____

(Salary data are required for statistical purposes only. This information will be kept confidential. Please convert your salary to an annual amount in U.S. dollars.)

6) Employer's Industry Description (examples: consumer product marketing, financial services, consulting)

7) Your functional area (examples: sales, accounting, business unit manager)_____

8) Significant accomplishments and achievements in this position or with this employer _____

9) Does this employer offer educational benefits for this type of program? If so, what is covered?

Tuition_____ % Books_____ %

Travel_____ % Hotel_____ %

Time off for classes _____ Other_____

Syracuse University

Program Requirements List

Martin J. Whitman School of Management

Program Title	Program Code	Exams Required	Deadlines and Special Requirements
Business Administration, M.B.A.	MA52M	<p>GMAT</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Full-time - Fall (August) entry only</p> <p>Application should be completed by January 15 for consideration for fellowships and scholarships; March 1 for consideration for scholarships and is the final deadline for international applicants; and May 1 is the final deadline for all applicants.</p> <p>Two letters of recommendation are required</p>
Business Administration, M.B.A., Accelerated	MA52M	<p>GMAT</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Full-time - Fall (August) entry only</p> <p>Application should be completed by January 15 for consideration for fellowships and scholarships; March 1 for consideration for scholarships and is the final deadline for international applicants; and May 1 is the final deadline for all applicants.</p> <p>Business or management undergraduate degree from an AACSB International-accredited program</p> <p>Four or more years of full-time professional work experience required</p> <p>Two letters of recommendation are required</p>

<p>Business Administration, M.B.A., Limited-Residency Distance Learning (iMBA)</p>	<p>MA52M</p>	<p>TOEFL is required for all applicants whose native language is not English</p>	<p>Applications should be completed July 1 for Fall (August) entry, Nov. 1 for Spring (January) entry, and March 1 for Summer (May) entry</p> <p>Two letters of recommendation are required</p> <p>Interview required</p> <p>Five years of full-time work experience required</p> <p>No GMAT required</p> <p>The iMBA program requires a week in residence on the Syracuse campus at the beginning of each term of enrollment. There are three residency periods per year, one at the beginning of each spring, summer, and fall term. These typically occur in August, January, and May.</p>
<p>Accounting, M.S.</p>	<p>AC05M</p>	<p>GMAT</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Campus-based program</p> <p>Full-Time - Fall (August) or Spring (January) entry only</p> <p>Application should be completed by May 1 for Fall entry and November 1 for Spring entry</p> <p>Two letters of recommendation are required</p>
<p>Accounting, M.S., (Professional) Limited-Residency Distance Learning (iMS in Accounting)</p>	<p>PR37M</p>	<p>GMAT</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Part-time Limited-residency distance learning only</p> <p>Application should be complete by July 1 for Fall (August) entry, November 1 for Spring (January) entry, and March 1 for Summer (May) entry</p> <p>Accounting undergraduate degree required</p> <p>Two letters of recommendation are required</p>

<p>Entrepreneurship and Emerging Enterprises, M.S.</p>	<p>EN40M</p>	<p>GMAT or GRE</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Campus-based program</p> <p>Full-Time - Fall (August) or Spring (January) entry only Application should be completed by May 1 for Fall entry and November 1 for Spring entry</p> <p>Two letters of recommendation are required</p> <p>Entrepreneurial and other work experience preferred but not required.</p>
<p>Finance, M.S.</p>	<p>FI30M</p>	<p>GMAT</p> <p>TOEFL is required for all applicants whose native language is not English</p>	<p>Campus-based program</p> <p>Full-Time - Fall (August) or Spring (January) entry only Application should be completed by May 1 for Fall entry and November 1 for Spring entry</p> <p>Two letters of recommendation are required</p>



SYRACUSE UNIVERSITY

GRADUATE ADMISSIONS PROCESSING

To the applicant: Copies of this form should be given to three individuals under whom you have studied or worked, and who are able to comment on your qualifications for graduate study, and for a graduate award or appointment. Before giving the form to your recommender, please fill in the upper portion of **page 1 and include your name in the designated "applicant name" sections on page 2.** Have each recommender return pages 1 and 2 to the address below in a sealed envelope, signed across the seal.

Your name (as on application)

last/family name first/given name middle name (in full if applicable) maiden name suffix

U.S. Social Security number

Program and degree for which you are applying at Syracuse _____

Date of birth (mm/dd/yyyy) _____ Applicant e-mail address _____

Are you applying for a graduate award or appointment from Syracuse University? Yes No

Under the provisions of the *Family Education Rights and Privacy Act*

I have retained my right to access this recommendation.

I have waived my right to access this recommendation.

Applicant's signature _____ Date _____

I have read and agree to the above statement.

Name of recommender _____

To the recommender: Please complete **page 2** of this form, and ATTACH a narrative description (on letterhead) of the applicant. Describe evidence of the applicant's skills, academic background, temperament, and discipline to succeed in graduate study. If the candidate is applying for doctoral study, please include evidence of the applicant's teaching ability. ***NOTE:** The applicant is under deadline to provide this recommendation.

Upon completion, please mail page 1 and page 2, along with your letter of recommendation, to

**Graduate Admissions Processing
P.O. Box 35060
Syracuse University
Syracuse New York 13235-5060
USA**

Please place your signature across the envelope seal.



RECOMMENDATION FORM

SYRACUSE UNIVERSITY

GRADUATE ADMISSIONS PROCESSING

To the applicant: Copies of this form should be given to three individuals under whom you have studied or worked, and who are able to comment on your qualifications for graduate study, and for a graduate award or appointment. Before giving the form to your recommender, please fill in the upper portion of **page 1 and include your name in the designated "applicant name" sections on page 2**. Have each recommender return pages 1 and 2 to the address below in a sealed envelope, signed across the seal.

Your name (as on application)

last/family name first/given name middle name (in full if applicable) maiden name suffix

U.S. Social Security number

Program and degree for which you are applying at Syracuse _____

Date of birth (mm/dd/yyyy) _____ Applicant e-mail address _____

Are you applying for a graduate award or appointment from Syracuse University? Yes No

Under the provisions of the *Family Education Rights and Privacy Act*

I have retained my right to access this recommendation.

I have waived my right to access this recommendation.

Applicant's signature _____ Date _____

I have read and agree to the above statement.

Name of recommender _____

To the recommender: Please complete **page 2** of this form, and ATTACH a narrative description (on letterhead) of the applicant. Describe evidence of the applicant's skills, academic background, temperament, and discipline to succeed in graduate study. If the candidate is applying for doctoral study, please include evidence of the applicant's teaching ability. ***NOTE:** The applicant is under deadline to provide this recommendation.

Upon completion, please mail page 1 and page 2, along with your letter of recommendation, to

**Graduate Admissions Processing
P.O. Box 35060
Syracuse University
Syracuse New York 13235-5060
USA**

Please place your signature across the envelope seal.



RECOMMENDATION FORM

SYRACUSE UNIVERSITY

GRADUATE ADMISSIONS PROCESSING

To the applicant: Copies of this form should be given to three individuals under whom you have studied or worked, and who are able to comment on your qualifications for graduate study, and for a graduate award or appointment. Before giving the form to your recommender, please fill in the upper portion of **page 1 and include your name in the designated "applicant name" sections on page 2.** Have each recommender return pages 1 and 2 to the address below in a sealed envelope, signed across the seal.

Your name (as on application)

last/family name first/given name middle name (in full if applicable) maiden name suffix

U.S. Social Security number

Program and degree for which you are applying at Syracuse _____

Date of birth (mm/dd/yyyy) _____ Applicant e-mail address _____

Are you applying for a graduate award or appointment from Syracuse University? Yes No

Under the provisions of the *Family Education Rights and Privacy Act*

I have retained my right to access this recommendation.

I have waived my right to access this recommendation.

Applicant's signature _____ Date _____
I have read and agree to the above statement.

Name of recommender _____

To the recommender: Please complete **page 2** of this form, and ATTACH a narrative description (on letterhead) of the applicant. Describe evidence of the applicant's skills, academic background, temperament, and discipline to succeed in graduate study. If the candidate is applying for doctoral study, please include evidence of the applicant's teaching ability. ***NOTE:** The applicant is under deadline to provide this recommendation.

Upon completion, please mail page 1 and page 2, along with your letter of recommendation, to

**Graduate Admissions Processing
P.O. Box 35060
Syracuse University
Syracuse New York 13235-5060
USA**

Please place your signature across the envelope seal.

TRANSCRIPT REQUEST FORM

SYRACUSE UNIVERSITY



To the Registrar of _____,
College or University

Please attach this form to the transcripts (one copy) requested, and send to Syracuse University at the address below, in a sealed envelope with your stamp or signature across the seal.

Transcript of _____ Social Security number _____
last name, first name

Years attended _____ to _____ Degree received _____ Degree date _____ Date of birth _____
month/year month/year month/year month/day/year

Current mailing address

I am applying to _____ at Syracuse University. Signature _____

Return to Graduate Admissions Processing, P.O. Box 35060, Syracuse University, Syracuse, New York 13235-5060

TRANSCRIPT REQUEST FORM

SYRACUSE UNIVERSITY



To the Registrar of _____,
College or University

Please attach this form to the transcripts (one copy) requested, and send to Syracuse University at the address below, in a sealed envelope with your stamp or signature across the seal.

Transcript of _____ Social Security number _____
last name, first name

Years attended _____ to _____ Degree received _____ Degree date _____ Date of birth _____
month/year month/year month/year month/day/year

Current mailing address

I am applying to _____ at Syracuse University. Signature _____

Return to Graduate Admissions Processing, P.O. Box 35060, Syracuse University, Syracuse, New York 13235-5060

TRANSCRIPT REQUEST FORM

SYRACUSE UNIVERSITY



To the Registrar of _____,
College or University

Please attach this form to the transcripts (one copy) requested, and send to Syracuse University at the address below, in a sealed envelope with your stamp or signature across the seal.

Transcript of _____ Social Security number _____
last name, first name

Years attended _____ to _____ Degree received _____ Degree date _____ Date of birth _____
month/year month/year month/year month/day/year

Current mailing address

I am applying to _____ at Syracuse University. Signature _____

Return to Graduate Admissions Processing, P.O. Box 35060, Syracuse University, Syracuse, New York 13235-5060

Form SU1A

Syracuse University International Applicants Only

Graduate Admissions Processing, P.O. Box 35060, Syracuse University, Syracuse NY 13235-5060

This information will appear on the Student and Exchange Visitor Information System (SEVIS) I-20 form for you and any dependents that will accompany you while you are engaged in your studies. Incomplete, inaccurate, or information inconsistent with other documents (such as a passport) may make getting a visa more difficult or impossible. Visit international.syr.edu/index.html for information.

1. **Full name:** Your name as it appears on your passport

last/family name	first/given name	middle name (if any)
Street address		
City	Postal code	Country (NOT USA)

3. **Visa information:** Will you need a visa issued by SU? _____ If yes, check one: F-1 student J-1 exchange visitor
If you are already in the United States, indicate the type of visa you now hold:
 student (F) exchange visitor (J) other (please specify) _____

4. **Funding documents:** International applicants must show evidence of having secured sufficient funding for at least the first year of graduate study. **For a privately-sponsored applicant**, acceptable evidence of such funding consists of a certified current bank statement on official bank letterhead, signed by an authorized bank official, indicating that sufficient funds exist to meet at least first-year expenses as per Syracuse University's current estimate. **A government sponsored applicant** must submit an original award letter (or a certified copy of an award letter). The letter must state the annual amount of the award in U.S. dollars. All financial documents must be written in English and valid within one year of the start of the semester. When sending documentation of adequate funding, photocopies of financial documents are acceptable, and you may fax them to 315-443-3423. Please include a copy of your passport with the financial documents you send us. Be sure to write your name, date of birth, name of the program you are applying to, and your application number (if known) on all documents you send. **ISDP students will be charged tuition prior to access to their distance course. For ISDP students planning their residency and entering the U.S. on the F-1 visa, a financial statement will be required in advance of issuance of the Form I-20 (this form is used to request a visa at a U.S. Consulate).**

First-year expenses: First-year expenses are based on registration for 24 credits, mandatory fees, and annual living expenses. Please visit the Graduate School web site, gradsch.syr.edu/costs.pdf for specific estimates of your cost of attendance. Although these projected minimum figures are accurate at the time of publication, please note that a precise and updated figure more specific to your circumstances will be reflected in the I-20 form that will be mailed to you upon verification of adequate financial resources. Admitted international students receiving full support (i.e., full tuition and full stipend) from Syracuse University meet this qualification.

For ISDP Students First Year Expenses do not apply.

Please list your **financial resources** by name and type (e.g. self, family, government, private foundation, etc.)

funding documents are enclosed will be sent

5. **Dependent information:** Will your spouse or children accompany you to Syracuse? yes no
If yes, please provide the following information for each dependent that you plan to bring with you, following these guidelines:
- **Name:** dependent's name as it appears on passport
 - **Date of birth:** dependent's birth date: month/day/year of birth; e.g. October 12, 1978 is written as 10/12/1978
 - **Birth country:** dependent's country of birth
 - **Citizenship:** dependent's country of citizenship
 - **Gender:** dependent's gender; M=male F=female
 - **Relationship:** dependent's relationship to you; e.g. spouse or child

Dependent expenses: If your spouse or children will accompany you to Syracuse, you must demonstrate you have **additional** funding to provide for them. The required amounts are as follows:

- **Initial dependent** (spouse or child): additional \$7,595;
- **Dependents:** (two) additional \$11,393; (three) additional \$15,191 (add \$2,568 for each additional dependent beyond 3)

Dependent 1: _____
last/family name first/given name middle name (if any)
_____/_____/_____
date of birth (mm/dd/yyyy) country of birth country of citizenship M F
gender relationship to you

Dependent 2: _____
last/family name first/given name middle name (if any)
_____/_____/_____
date of birth (mm/dd/yyyy) country of birth country of citizenship M F
gender relationship to you

(Please attach a separate page if more space is needed, following the guidelines above.)

Dependent Information for those coming with J visa applicants and all nonimmigrant applicants (except F applicants)

Dependent One:	
Last name	
First name	
Middle name	
Date of birth mm/dd/yyyy	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Relationship	<input type="checkbox"/> spouse <input type="checkbox"/> child
City of birth	
Country of birth	
Country of citizenship	
Country of legal permanent residence	

Dependent Two:	
Last name	
First name	
Middle name	
Date of birth mm/dd/yyyy	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Relationship	<input type="checkbox"/> spouse <input type="checkbox"/> child
City of birth	
Country of birth	
Country of citizenship	
Country of legal permanent residence	

Dependent Three:	
Last name	
First name	
Middle name	
Date of birth mm/dd/yyyy	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Relationship	<input type="checkbox"/> spouse <input type="checkbox"/> child
City of birth	
Country of birth	
Country of citizenship	
Country of legal permanent residence	

Dependent Four:	
Last name	
First name	
Middle name	
Date of birth mm/dd/yyyy	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Relationship	<input type="checkbox"/> spouse <input type="checkbox"/> child
City of birth	
Country of birth	
Country of citizenship	
Country of legal permanent residence	

J visa applicants and all nonimmigrant applicants (except F applicants) ONLY must complete this form

Syracuse University International Applicants

Additional **required** information:

City of birth (required) _____

Country of birth_____

Country of permanent residence_____

Title or Occupation in home country (required):

STUDENT
GOVERNMENT EMPLOYEE

UNIVERSITY STAFF MEMBER
OTHER

Place of employment / study in home country (not in the United States)

If **STUDENT**:

Graduate

Undergraduate

High School

If **UNIVERSITY STAFF MEMBER**:

Professor

Researcher

Lecturer

Administrator

If **GOVERNMENT EMPLOYEE**, title is _____

Indicate **LEVEL** of government:

Central

State

Regional

Provincial

City or town

OTHER, title is _____